



Emergency Training & Coordination Subcommittee Activity Report – January 2021

1. MUTUAL AID AND ASSISTANCE PROGRAM

With the ever-present cycle of emergency and disaster events we are experiencing in our area, as well as the growing complexity of responding to and recovering from these events, Sonoma Water along with the prime water contractors are working on developing and entering into agreement a Water/Wastewater Mutual Aid and Assistance Program (MAAP).

- The MAAP will provide a mechanism for quickly sharing emergency assistance in the form of personnel, equipment, materials, or other associated services across agencies during developing or actual emergency events. The agreement will set forth the procedures and standards for the administration of the MAAP including compensation, reimbursement, and other administrative issues when resources are utilized for mutual aid.
- A draft of the MAAP is currently under review by members of the ETC. Once the initial review is complete, a draft will be provided to each agency for legal review prior to bringing the MAAP to the TAC and WAC for approval. Upon WAC approval, the ETC will support the formal adoption of the MAAP by each agency's governing body.
- Intent is to have the MAAP approved by TAC and WAC by June 30, 2021 with the approval of respective governing boards to follow.
- NEXT STEPS
 - Complete ETC review and present updated draft for legal review
 - Present to TAC and WAC for review and approval
 - Present to each agency's governing body for formal execution of agreement
 - Develop MAAP Concept of Operations outlining processes and procedures for how mutual aid and assistance is administered and used
 - Train and exercise key staff in use of MAPP

2. EMERGENCY ALERT NOTIFICATION SYSTEM

With the critical and interconnected lifeline services our agencies provide, it is critical that any potential or realized impacts or disruptions to these services are communicated to agencies quickly, accurately, and effectively. To support providing real-time, event specific communications between Sonoma Water and the prime water contractors, Sonoma Water is implementing a high-speed, interactive, and event specific alert notification system. This alert system supports several communications enhancements.

- Send alerts to staff on multiple devices simultaneously; receive responses, and track results.
- Mobilize management or response teams instantly to deal with unexpected situations and leverage alerts for non-emergency communications providing timely and efficient communications and information updates.
- Collaborate quickly by automatically calling individuals and connecting them to a conference bridge or schedule automatic alerts and reminders to be sent for one-time or recurring events
- Sonoma Water will be the main user and administrator of the and through the ETC will define potential uses and develop specific alert groups.
- This system will be utilized at both the management and operational levels and is anticipated to be online by March 15, 2021.
- NEXT STEPS
 - Implement and train staff in use of system
 - Develop standard operating procedures for use of system
 - Build notification and alert groups
 - Test and exercise system